

## **4. MARITIME SAFETY DIRECTORATE**

### **Article 49**

The Maritime Safety Directorate shall carry out inspections, administrative and expert activities related to navigation safety, protection of the maritime domain, search and rescue of human lives at sea, vessel traffic management, protection of marine waters and submarine areas from ship-source pollution, waterways and navigation safety objects, hydrographic activities, legal relations in navigation, marine casualties and misdemeanours, on the maritime domain, in inland seawaters, in the territorial sea and the economic zone (Protected Ecological and Fishing Zone), it shall carry out inspections, administrative and expert activities of the safety of Croatian vessels or maritime structures, and shall carry out other activities prescribed by the Maritime Code, Act on Harbourmaster's Offices, the Maritime Domain and Seaports Act, the Act on Maritime Ship and Port Security, the Act on Public Liner Coastal Maritime Transport, the Act on The Gradual Phasing-Out of Single Hull Oil Tankers, the Hydrographic Activity Act, international agreements from the relevant fields and other regulations. It shall undertake activities in procedures before administrative courts and the High Administrative Court of the Republic of Croatia from its scope of work and perform activities of assessing the impact of regulations from its scope of work. The Directorate shall coordinate activities of other bodies and actively participate in the advancing of the system of the monitoring and protection of the Adriatic Sea. The Directorate shall establish and maintain a quality management system. The Directorate shall carry out activities from its scope of in internal organisational units – departments and regional units - port harbourmasters offices and branch offices..

For the performance of the activities of the Maritime Safety Directorate, the following sectors shall be established:

4.1. Sector for Inspection Activities and Technical Standards

4.2. Sector for Vessel Traffic Control and Management, Search and Rescue and Protection of Marine Waters

4.3. Sector of Administrative and Expert and Technical Activities.

### **Article 50**

The Sector for Inspection Activities and Technical Standards shall monitor the application of regulations in the field of navigation safety at sea and propose measures for its improvement, monitor the adoption and amendments of international regulations and initiates amendments to acts and other regulations, participate in the drafting of acts and other regulations from its scope of work, prepare plans, instructions and opinions related to the inspection of the implementation of acts and other regulations. The Sector shall ensure seaworthiness, the use of Croatian vessels or maritime structures, carry out inspections and the additional technical supervision of vessels or maritime structures, inspections of the maritime domain, ports, navigational safety facilities and port security open for domestic and international transport, and other activities of inspection in accordance with the

Maritime Code, the Maritime Domain and Seaports Act, international agreements and other regulations, and coordinate and monitor the work of port harbourmaster's offices. The Sector shall undertake measures for the elimination of irregularities and deficiencies determined by inspections and monitor the execution of this; keep a register of facilities under inspection and a register of undertaken measures. The Sector shall prepare guidelines for the preparation of annual inspection plans of the Sector and regional units, determine the priorities of the inspection, and monitor the achievement of the plans. The Sector shall monitor the operation of organisation recognised in accordance with the Maritime Code and the Act on Maritime Ship and Port Security (hereinafter: recognised organisations). The Sector shall carry out the inspection of the market placement of and/or disposal with pleasure craft and marine equipment and monitor the operation of bodies authorised for the assessment of the conformity of pleasure craft and marine equipment. The Sector shall cooperate with inspection services of other bodies in the comprehensive protection of the Adriatic Sea, islands and coastal areas, as well as cooperate with and monitor the operation of international bodies from the field of navigation safety and environmental protection. In cooperation with the other organisational and regional units of the Directorate, the Sector shall plan certain inspection activities carried out by authorised employees. The Sector shall ensure the systematic training of inspectors and authorised employees in regional units, keep a register of inspectors and authorised employees, and carry out other activities from the jurisdiction of the Directorate. The Sector shall participate in the preparation of background documents for the preparation of the state budget, and carry out other activities from the field of the Directorate.

For the performance of the activities of the Sector for inspection activities and technical standards, the following services shall be established:

4.1.1. Service for Technical Standards of the Croatian Fleet

4.1.2. Service for Navigation Safety and Maritime Domain Inspection.

## **Article 51**

The Service for Technical Standards of the Croatian Fleet monitors the operation of recognised organisations in activities of statutory certification of Croatian vessels or maritime structures, monitors and analyzes data in ship registers kept by recognised organisations including the statutory certificates and reports on inspections. The Service shall monitor international (IMO and ILO) conventions and EU regulation from its scope of activities, and prepare plans for their application, analyze the transposition of international (IMO and ILO) conventions and EU maritime regulations into national regulations, organise and coordinate the operation of technical committees for the transposition of new provisions into international (IMO and ILO) conventions and EU maritime regulations. The Service shall prepare technical rules for publication in accordance with the Maritime Code, technical circular letters, procedures and manuals, and provide opinions related to the application of requirements of international conventions and legislation, participate in the preparation of national regulations and requirements for ships and ships to which EU regulations do not apply. The Service shall carry out inspection activities of the market placement of and/or disposal with pleasure craft and marine equipment, monitor the operation of bodies authorised for the assessment of the conformity of

pleasure craft and marine equipment, participate in the operation of coordinating bodies for the inspection of technical requirements for products. The Service shall coordinate the operation of regional units in the inspection of the market placement of and/or disposal with pleasure craft and marine equipment. The Service shall cooperate and monitor the operation of the International Maritime Organisation, EU bodies and agencies and other international organizations regarding its scope of activities, and carry out other activities from the jurisdiction of the Sector.

#### 4.1.2. Service for Navigation Safety and Maritime Domain Inspection

##### **Article 52**

The Service for Navigation Safety and Maritime Domain Inspection shall coordinate and carry out the inspection and additional technical supervision of Croatian vessels or maritime structures, inspections of Croatian ships in foreign ports, as well as the supervision of foreign ships in Croatian ports in accordance with international agreements, inspections of the maritime domain, ports and navigational safety facilities, inspections of the safety and security of ports open for domestic and international transport, monitors the operation of recognised organisations in activities of port security, and in these activities it shall guide, coordinate and monitor the operation of regional units of the Directorate. The Service shall keep a register of inspectors and authorised employees of the Sector and regional units and take care of the professional training in the performance of duties from its area of activities. It shall monitor the state of the maritime domain, seaports and navigational safety facilities, the state of security in ports and propose measures for improvement. The Service shall cooperate with and accompany the operation of the International Maritime Organisation, EU bodies and agencies and other international organisations related to its area of activities, and carry out other activities from the scope of activities of the Service.

#### 4.2. Sector for Vessel Traffic Control and Management, Search and Rescue and Protection of Marine Waters

##### **Article 53**

The Sector for Vessel Traffic Control and Management, Search and Rescue and Protection of Marine Waters shall carry out administrative and expert activities and monitor the implementation of domestic regulations and international agreements from the field of maritime safety and navigation and the protection of marine waters from ship-source pollution in inland seawaters, the territorial sea, the Ecological and Fisheries Protection Zone of the Republic of Croatia, as well as in other areas of the sea in accordance with international agreements. The Sector shall carry out vessel traffic control and management activities, navigation and piloting, activities of search and rescue in accordance with special regulations, activities of the protection of marine waters from ship-source pollution, coordinate the maintenance and marking of maritime waterways, maintenance of navigation radio services and hydrographic services, and within these activities coordinate and monitor the operation of the port harbourmaster's offices and legal entities with public authority. The Sector shall carry out inspection activities as part of the authorisations determined by the Maritime Code, the Act on Maritime Ship and Port Security, the Hydrographic Activity Act and other regulations. The Sector shall participate in the operation of international

organizations, European Union bodies and agencies in the field of navigation safety and the protection of marine waters from ship-source pollution, propose and participate in the preparation of legal regulations and bylaws and other acts from the field of maritime traffic, navigation safety and protection of marine waters from ship-source pollution, monitor the state of these areas and propose measures for improvement. The sector shall participate in the preparation of background documents for the preparation of the state budget, and carry out other activities from the jurisdiction of the Directorate.

For the performance of duties of the Sector for Vessel Traffic Control and Management, Search and Rescue and Protection of Marine Waters, the following services shall be established:

4.2.1. Service of Vessel Traffic Safety and Protection of Marine Waters from Pollution

4.2.2. National Coordination Centre for Vessel Traffic Management and Information (VTS Croatia)

4.2.3. Maritime Rescue Coordination Centre (MRCC Rijeka).

#### **Article 54**

Service of Vessel Traffic Safety and Protection of Marine Waters from Pollution shall carry out administrative and expert activities regarding vessel traffic control and management, navigation and piloting control, maintenance and marking of maritime waterways, maintenance of navigation radio service and hydrographic service, implementation of regulations regarding order in inland seawaters, the territorial sea, the ecological and fisheries protection zone of the Republic of Croatia, carry out activities of ship and port security, monitor the performance of search and rescue activities in accordance with special regulations, activities of the protection of marine waters from ship-source pollution, and as part of these activities coordinate and monitor the operation of the organisational units of the Service, the port harbourmaster's office and legal entities with public authority. The Service shall carry out inspection activities as part of the authorisations determined by the Maritime Code, the Act on Maritime Ship and Port Security and other regulations. The Service shall participate in the operation of international organizations, bodies and European Union agencies, and propose and participate in the preparation of legal regulations and bylaws in the field of maritime traffic, navigation safety and protections of marine waters from ship-source pollution and prepare expert opinions in these fields. It shall monitor navigation safety, marine environment protection, and propose and implement improvement measures. It shall propose measures for the technical and technological, procedural and other functioning of the services of the Sector and port harbourmaster's offices, participates in the preparation of background documents for the preparation of the state budget, and carry out other activities from the jurisdiction of the Sector.

For the performance of the activities of the of Vessel Traffic Safety and Protection of Marine Waters from Pollution, the following departments shall be established:

4.2.1.1. Department of Traffic Safety and Search and Rescue

4.2.1.2. Department for Sea Protection.

## **Article 55**

The Department of Traffic Safety and Search and Rescue shall ensure, coordinate and monitor the implementation of domestic and international regulations from the field of navigation safety, prepare expert opinions, approvals and conditions for the construction, works and other activities on waterways, in inland seawaters, the territorial sea and the Protected Ecological and Fishing Zone of the Republic of Croatia. The Department shall monitor inspection and vessel traffic management activities, navigation and piloting, monitoring of the implementation of regulations regulating the maintenance of order in ports and during navigation and search and rescue activities, and as part of these activities it shall coordinate and monitor the work of port harbourmaster's offices, the Maritime Rescue Coordination Centre (MRCC Rijeka) and National Coordination Centre for Vessel Traffic Management and Information (VTS Croatia), and ensure the systematic training of employees. It shall carry out inspection activities from its scope of activities within the authorisations determined by special regulations, and participate in the planning of inspection activities from its scope of activities. It shall monitor the functioning of the meteorological service onboard ships, the work of Plovput on activities of the maintenance and marking of maritime waterways and maintenance of the radio service, monitor the work of the Hydrographic Institute of the Republic of Croatia in the performance of the hydrographic service, and perform administrative affairs regarding port security. The Department shall participate in the operation of international organizations, bodies and European Union agencies in the field of navigation safety, propose and participate in the preparation of legal regulations and bylaws from its area of activities. It shall coordinate and hold interdepartmental working groups regarding issues from its scope of activities, monitor the state of navigation safety, and propose and implement improvement measures. The Department shall prepare background technical documents for technical, technological, implementational and other improvements of the service and the planning of the state budget, and carry out other activities from the jurisdiction of the Service.

### 4.2.1.2. Department for Sea Protection

## **Article 56**

The Department for Sea Protection shall implement domestic and international regulations from the field of the protection of marine waters from vessel or maritime structure-source pollution, and provide expert opinions, approvals and conditions for construction, works and other activities in inland seawaters, the territorial sea and the ecological and fisheries protection zone of Republic of Croatia from this field in accordance with the Maritime Code, Maritime Domain and Seaports Act, and as part of these activities provide support, monitor and operationally coordinate the operation of port harbourmaster's offices and the Maritime Rescue Coordination Centre (MRCC), and ensure the systematic training of employees. The Department shall carry out activities of the secretariat of the Headquarters the Headquarters for the Implementation of the Plan, in accordance with the applicable Intervention Plan in case of sudden sea pollution in the Republic of Croatia, cooperate with port authorities, ship operators and ports on activities of environmental protection and other bodies from the field of environmental protection. The Department shall carry out inspection activities from its scope of work within the authorisations determined

by special regulations. The Department shall participate in the work of international organizations, EU bodies and agencies in the field of the prevention ship-source pollution, propose and participate in the preparation of regulations and bylaws from the field of marine environment protection. The Department shall monitor marine environment protection, and propose measures for improvement, prepare background technical documents for technical, technological, implementational and the other improvement of services and the planning of the state budget, and carry out other activities from the jurisdiction of the Service.

#### 4.2.2. National Coordination Centre for Vessel Traffic Management and Information (VTS Croatia)

##### **Article 57**

The National Coordination Centre for Vessel Traffic Management and Information (VTS Croatia) shall, using a technical system for vessel traffic management and information (VTMIS), or devices and equipment for the automatic identification of ships (AIS) and/or radar devices and equipment and/or navigation radio-communication devices and equipment and/or electronic nautical charts and other technical resources and information systems, carry out activities the operational control and vessel traffic management, navigation and piloting on the territory of inland seawater, the territorial sea and the Protected Ecological and Fishing Zone of the Republic of Croatia, and monitoring of the implementation of navigation rules prescribed by international agreements, the Maritime Code, regulations adopted based on the Maritime Code and other regulations, and shall be responsible for the availability of VTS services. It shall carry out activities of monitoring and management through interaction with port harbourmaster's offices. It shall carry out inspection activities in accordance with the authorisations prescribed by the Maritime Code and by-laws, provide to vessels or maritime structures VTS services in accordance with special regulations and the Rules of procedure of the VTS service, and monitor the application of international and domestic regulations that refer to the vessel traffic management and information, prepare analyses and expert reports on the operation and propose measures for their improvement. It shall prepare and update procedures, processes and operating instructions, and prepare analyses of operational needs. It shall manage and coordinate the work of its organisational units, manage and grant authorisations for the operation of VTMIS equipment, monitor the professional competence of employees, and carry out activities of the internal training of employees and keep a register of the training. It shall cooperate with ship operators, port management authorities, pilot charts and other participants in the maritime traffic, Plovput, the Hydrographic Institute of the Republic of Croatia, the Coast guard of the Republic of Croatia, police and other bodies of operational control at sea within the jurisdiction of the Republic of Croatia in accordance with the jurisdictions determined by special regulations. It shall participate in the work of international organizations, EU bodies and agencies in the field of maritime traffic control and management, as the national competent authority (NCA) it shall manage the integrated navigation information system for the purpose of the exchange of information on maritime traffic through the SafeSeaNet system. It shall propose amendments and participate in the preparation of regulations and bylaws from the field of maritime traffic, navigation safety and protection of marine waters from ship-source pollution, prepare the background technical documents for technical and technological, implementational and other improvements of the service, and carry out

other activities from the jurisdiction of the Sector. The head office of the National Coordination Centre for Vessel Traffic Management and Information (VTS Croatia) shall be established in Rijeka.

For the performance of duties of the National Coordination Centre for Vessel Traffic Management and Information (VTS Croatia), the following departments shall be organised:

4.2.2.1. VTS Centre Split (with its head office in Split)

4.2.2.2. VTS Centre Dubrovnik (with its head office in Dubrovnik).

#### **Article 58**

The Departments referred to in Article 57 paragraph 2 of this Decree (VTS Centre Split, VTS Centre Dubrovnik) shall carry out activities of the operational control and the management of vessel traffic, navigation and piloting on the territory of inland seawaters, the territorial sea and the ecological and fisheries protection zone of the Republic of Croatia, and implementation controls of navigation rules prescribed by international agreements, the Maritime Code and regulations adopted based on the Maritime Code and other regulations. It shall collect data on vessels or maritime structures and maritime traffic, identify and determine the position, intention and destination of vessels or maritime structures, monitor and control navigation, monitor maritime traffic conditions (meteorological and hydrological, the state of navigational safety facilities, traffic jams and other), analyze and tactically plan navigation and traffic situations, provide data on vessels or maritime structures, and if necessary and possible provide navigation advice and support during navigation to vessels or maritime structures. It shall carry out activities of control and management through interaction with individual port harbourmaster's offices. It shall carry out inspection activities in accordance with authorisations determined by the Maritime Code and bylaws. It shall provide users, vessels or maritime structures with VTS-navigation services in accordance with special regulations and the Rules of Procedure of the VTS service. It shall operationally cooperate with port management authorities, Plovput, the Hydrographic Institute of the Republic of Croatia, the Coast Guard of the Republic of Croatia, police and other bodies of operational control at sea within the jurisdiction of the Republic of Croatia in accordance with jurisdictions determined by special regulations. It shall participate in the preparation and updating of procedures, processes and operating instructions, and carry out professional training of employees. It shall monitor the application of international and domestic regulations that refer to vessel traffic management and information, prepare analyses and expert reports on the operation and propose measures for their improvement, and carry out other activities under the jurisdiction of the National Coordination Centre for Vessel Traffic Management and Information (VTS Croatia).

4.2.3. Maritime Rescue Coordination Centre (MRCC Rijeka)

#### **Article 59**

The Maritime Rescue Coordination Centre (MRCC Rijeka) shall carry out activities of the organisation and harmonisation of search and rescue activities in accordance with the National Plan for the Search and Rescue of Human Lives at Sea, carry out prescribed procedures for determining places of refuge, perform activities of the

Maritime Assistance Service – (MAS) in accordance with the IMO Resolution A.950 (23), carry out activities and tasks in accordance with the Contingency Plan for Accidental Marine Pollution, carry out activities of long-range identification and tracking of ships (LRIT), carry out activities and tasks in accordance with other regulations, monitor the application of international and domestic regulations that refer to the indicated fields of jurisdiction, prepare analyses and expert reports on the operation of the National Coordination Centre and port harbourmaster's offices as far as search and rescue activities are concerned, propose measures for their improvement, carry out other activities determined by special regulations, it shall be responsible for the availability of search and rescue services at sea, as well as the technical and procedural functioning of the service. The National Coordination Centre shall participate in the operation of international organizations, EU bodies and agencies from the field of its jurisdiction, participate in the preparation of regulations and bylaws from the field of its jurisdiction, prepare background technical documents for technical and technological, implementational and the other improvements of the service. The National Coordination Centre shall carry out professional training of its employees and other activities from the field of jurisdiction of the Sector.

The head office of the Maritime Rescue Coordination Centre (MRCC Rijeka) shall be established in Rijeka.

#### 4.3. Sector of Administrative and Expert and Technical Activities

##### **Article 60**

The Sector of Administrative and Expert and Technical Activities shall coordinate activities of and offer support to regional units in the performance of administrative and expert activities that refer to the registration and the deregistration of vessels or maritime structures, the management of registers and records of vessels or maritime structures, the issuing of seaman's discharge books and approvals for embarkation, keeping of records on issued seaman's discharge books and approvals for embarkation, the determination of the professional competence of seafarers, as well as activities of determining the professional competence for the operation of boats and yachts, keeping of records on issued certificates of competency, keeping of records on the embarkation and disembarkation of Croatian seafarers, the registration and deregistration of Croatian seafarers in the pension and health care system of the Republic of Croatia. The sector shall coordinate activities of regional units in the implementation of misdemeanour proceedings and sanctioning of maritime misdemeanours. It shall carry out activities related to nautical tourism that refer to the arrival and stay of foreign yachts and boats, the renting of yachts and boats, coordinate activities and offer support to regional units in the performance of administrative and expert activities of recording the arrival and stay of foreign yachts and boats. The sector shall monitor the application of regulations related to its scope of activities, propose improvements, prepare and integrate opinions of regional units on draft acts and bylaws in issues regarding its scope of activities, undertake activities in procedures before Administrative Courts and the High Administrative Court of the Republic of Croatia under its scope of activities, prepare and propose the adoption of guidelines, instructions, opinions on the application of regulations from the field of its jurisdiction. In cooperation with other organisational units of the Directorate and regional units, the Sector shall plan and carry out activities related to the realization of new technical projects, plan and organise upgrades and



maintenance of the information system of navigation safety, plan and organise current and investment maintenance of commercial property, keep records on the existing equipment and devices, plan the needs and procurement of new equipment and devices, as well as other expendable materials for the performance of the regular activities of the Directorate and regional units. The Sector shall carry out activities related to the maintenance, use, reconstruction and outfitting of ships and boats of port harbourmaster's offices (hereinafter: the fleet). In cooperation with other organisational units of the Directorate and regional units and administrative and technical services of the Ministry, the Sector shall define the strategic goals and performance indicators from the jurisdiction of the Directorate, identify risks, monitor the implementation of set goals, prepare reports on the realization of set goals, prepare the budget proposals for activities and projects from the jurisdiction of the Directorate, and prepare and update procurement plans and the financial plans. The Sector shall prepare analyses and carry out controls of financial revenues and expenditures of the Directorate and regional units, coordinate activities of the establishment, maintenance and updating of records on the realization of budget funds for the implementation of the programme, activities and projects from the jurisdiction of the Directorate, carry out technical activities related to the maintenance of the quality management system in accordance with the requirements of the international standard ISO 9001. The sector shall monitor the operation of maritime training centres authorised for the performance of training of seafarers, monitor the operation of seafarer employment agencies. It shall carry out the required expert and administrative cooperation with competent authorities of the state administration in the implementation of activities from its field of jurisdiction. The sector shall participate in the work of international organizations, EU agencies and bodies and other international organizations regarding its area of activity.

For the performance of the activities of the Sector of Administrative and Expert and Technical Activities, the following services shall be established:

4.3.1. Service of Administrative and General Activities

4.3.2. Services of Expert and Technical Activities

## **Article 61**

The Service of Administrative and General Activities shall coordinate activities of and offer support to regional units in the performance of administrative and expert activities that refer to the registration and the deletion from registers of vessels or maritime structures, the management of registers and records of vessels or maritime structures, the issuing of seaman's discharge books and approvals for embarkation, keeping of records on issued seaman's discharge books and approvals for embarkation, the determination of the professional competence of seafarers, as well as activities of determining the professional competence for the operation of boats and yachts, keeping of records on issued certificates of competency, keeping of records on the embarkation and disembarkation of Croatian seafarers, the registration and deregistration of Croatian seafarers in the pension and health care system of the Republic of Croatia, coordinate activities of and offer support to regional units in the performance of administrative activities of recording the arrival and stay of foreign yachts and boats. The Service shall coordinate activities of regional units in the implementation of misdemeanour proceedings and sanctioning

of maritime misdemeanours. The Service shall carry out activities regarding the determination of the professional competences of seafarers, as well as activities related to determining the professional competence for the operation of boats and yachts. The service shall issue the certificates of competency, and keep records on issued certificates of competency, coordinate the preparation of examination questions, carry out activities related to the maintenance and upgrades of the base of examination questions. The Service shall monitor the application of regulations related its scope of activities, propose improvements, prepare and consolidate the opinions of regional units on drafts acts and bylaws regarding issues within the scope of the Sector, undertake activities in proceedings before administrative courts and the High Administrative Court of the Republic of Croatia within its scope of activities, make proposals of guidelines, instructions and opinions from the scope of activities of the Service. The Service shall coordinate activities of other organisational units of the Directorate and regional units related to human resources, and carry out other administrative activities determined by the Maritime Code, the Port Harbourmaster's Offices Act and other regulations. The Service shall monitor the operation of maritime training centres authorised for the provision of training of seafarers, monitor the operation of legal and natural persons authorised for the training of seafarers, monitor the operation seafarer employment agencies. The Service shall participate in the operation of international organizations, EU bodies and agencies and other international organisations related to its scope of activities. In cooperation with other organisational units of the Directorate and regional units as well as administrative and technical services of the Ministry, the Service shall define strategic goals and performance indicators under the jurisdiction of the Directorate, shall identify risks, monitor the implementation of set goals, prepare reports on the accomplishment of the set goals, prepare the budget proposal for activities and projects under the jurisdiction of the Directorate, and prepare and update the procurement plan and the financial plan. The Service shall prepare analyses and reviews of financial revenues and expenditures of the Directorate and regional units, coordinate activities of the establishment, maintenance and updating of records on the realization of budget funds for the implementation of the programme, activities and projects from the jurisdiction of the Directorate, carry out expert and technical activities related to the quality management system in accordance with the requirements of the international standard ISO 9001.

#### 4.3.2. Service of Expert and Technical Activities

##### **Article 62**

The Service of Expert and Technical Activities shall, in cooperation with other organisational units of the Directorate and regional units, plan and performs activities related to the realization of new technical projects, plan and organises current and investment maintenance of business premises, keep records on existing equipment and devices of the VTS system (AIS, radars, VHF, CCTV), plan and organise upgrades and maintenance of the Navigation Safety Information System, and plan the needs and procurement of new equipment and devices, as well as other expendable material for the provision of regular activities of the Directorate and regional units. The Service shall keep records on the status of and control the proper use of the fleet. The Service, in cooperation with port harbourmaster's offices, shall plan, organise and coordinate activities related to the regular and extraordinary maintenance of the fleet, the equipment of the fleet with expendable materials,

additional equipment and devices, propose the expenditures of the existing and procurement of new ships, vessels and boats. The Service shall prepare, in cooperation with other organisational units of the Directorate and regional units, budget proposals for activities and projects under the jurisdiction of the Service. The Service shall perform activities of collecting, processing and analysing data on all activities of the Directorate. In cooperation with other organisational units of the Directorate and regional units, the Service shall analyze the existing business processes, propose amendments or developments of new processes, propose changes of organisational improvements, propose the introduction of new technologies and IT solutions in order to improve efficiency and effectiveness. The Service shall analyse the needs of regional units for business premises, plan current and investment maintenance of business premises of regional units. The Service shall carry out financial and technical planning of new projects, organise the preparation and independently prepare feasibility analyses of projects, prepare the terms of reference and technical documentation, carry out activities related to obtaining required approvals, authorisations and permits of competent authorities that are necessary for the realization of the projects. The Service shall offer support to other organisational units in the project implementation. It shall participate in the preparation of implementation rules and guidelines on the procedures of the Directorate and regional units; participate in the preparation of user's guides and operating instructions, provide support to employees of regional units and external users during the implementation of the projects. The Service shall plan and organise the updates and maintenance of the navigation safety information system, perform activities regarding the protection and right of access to the applications of the navigational safety information system, carry out testing and implementation of new IT technologies, prepare the training of users of IT systems. The Service shall cooperate with other state authorities, and national and international organizations and institutions related to its scope of activities.

For the performance of the activities of the Service of Expert and Technical Activities, the following departments shall be established:

4.3.2.1. Department of the Fleet and Technical Systems

4.3.2.2. Department for the Planning and Implementation of Technical Projects.

### **Article 63**

The Department of the Fleet and Technical Systems shall keep record on the status and control the correct use of the fleet of the port harbourmaster's offices, shall keep records on the existing equipment and devices of the VTS system (AIS, radars, VHF, CCTV), and the other equipment and devices used for the provision of regular activities of the Directorate and regional units. In cooperation with port harbourmaster's offices, the Department shall plan, organise and coordinate activities related to the regular and extraordinary maintenance of the fleet, equipment of the fleet with expendable materials, additional equipment and devices, propose the expenditure of the existing and procurement of new ships and boats. The Department shall plan the regular and coordinate the extraordinary maintenance of existing equipment and devices, plan the needs and the procurement of new equipment and devices, as well as other expendable materials for the provision of regular activities of the Directorate and regional units. It shall cooperate with other state authorities, and

national and international organizations and institutions related to its scope of activities.

#### 4.3.2.2. Department for the Planning and Implementation of Technical Projects

##### **Article 64**

The Department for the Planning and Implementation of Technical Projects shall carry out activities of the collection, processing and analysis of data on all activities of the Directorate. In cooperation with other organisational units of the Directorate and regional units, it shall analyse the existing business processes, propose amendments or the development of new processes, propose changes regarding organisational improvements, propose the introduction of new technologies and IT solutions for the improvement of efficiency and effectiveness. The Department shall analyze the needs of regional units for business premises, plan current and investment maintenance of business premises of regional units. The Department shall carry out the financial and technical planning of new projects, organise the preparation and independently prepare feasibility analyses of projects, prepare the terms of reference and technical documentation, carry out activities related to obtaining the required approvals, authorisations and permits of competent authorities that are necessary for the realization of the projects. The Department shall offer support to other organisational units in the project implementation. It shall participate in the preparation of implementation regulations and guidelines on the procedures of the Directorate and regional units, participate in the preparations of user's guides and operating instructions, offer support to employees of regional units and external users during the implementation of the projects. The Department shall plan and organise upgrades and the maintenance of the navigation safety information system, carry out activities regarding the protection and right of access to the applications of the navigation safety information system, carry out testing and the implementation of new IT technologies, prepare the training of users of IT systems. The Department shall cooperate with other state authorities, and national and international organizations and institutions related to its scope of activities.

#### 4.4. Port Harbourmaster's Offices

##### **Article 65**

The regional units within the Navigation Safety Directorate established based on the Port Harbourmaster's Offices shall be the following:

4.4.1. Port Harbourmaster's Office Pula headquartered in Pula

4.4.2. Port Harbourmaster's Office Rijeka headquartered in Rijeka

4.4.3. Port Harbourmaster's Office Senj headquartered in Senj

4.4.4. Port Harbourmaster's Office Zadar headquartered in Zadar

4.4.5. Port Harbourmaster's Office Šibenik headquartered in Šibenik

4.4.6. Port Harbourmaster's Office Split headquartered in Split

4.4.7. Port Harbourmaster's Office Ploče headquartered in Ploče

4.4.8. Port Harbourmaster's Office Dubrovnik headquartered in Dubrovnik

4.4.1. Port Harbourmaster's Office Pula headquartered in Pula

#### **Article 66**

In the Port Harbourmaster's Office Pula, the following departments shall be established:

4.4.1.1. Department of Vessel Traffic Management and Control and Search and Rescue Activities

4.4.1.2. Department of Inspection Activities

4.4.1.3. Department for Legal Affairs

4.4.1.4. Department for Administrative Activities.

The Port Harbourmaster's Office Pula shall have the following branch offices outside of its head office:

4.4.1.5. The Umag branch office headquartered in Umag, for the area from the border with the Republic of Slovenia Cape Malin near Lovrečica;

4.4.1.6. The Novigrad branch office headquartered in Novigrad, for the area from Cape Malin near Lovrečica to the middle of the Tarska Bay;

4.4.1.7. The Poreč branch office headquartered in Poreč, for the area from the centre of the Tarska Bay to the centre of the Lim Channel;

4.4.1.8. The Rovinj branch office headquartered in Rovinj, for the area from the centre of the Lim Channel to Cape Barbarige;

4.4.1.9. The Raša branch office headquartered in Trget, for the area from the centre of the Raša Bay to the centre of the Prhlog Bay;

4.4.1.10. The Rabac branch office headquartered in Rabac, for the area from the centre of the Prhlog Bay to the centre of the Stupava Bay near Brestova.

The area of the Harbourmaster's Office Pula proper shall include the area that borders with the areas of the branch offices Rovinj and Raša.

4.4.2. The Harbourmaster's Office Rijeka headquartered in Rijeka

#### **Article 67**

In the Harbourmaster's Office Rijeka, the following departments shall be established:

4.4.2.1. Department for Vessel Traffic Management and Control and Search and Rescue Activities

4.4.2.2. Department for Inspection Activities

4.4.2.3. Department for Legal Affairs

#### 4.4.2.4. Department for Administrative Affairs.

Harbourmaster's Office Rijeka shall have the following branch offices outside of its head office:

4.4.2.5. The Opatija branch office headquartered in Opatija, for the area from Cape Cezar to the centre of the Preluk Bay;

4.4.2.6. The Bakar branch office headquartered in Bakar, for the area from Cape Babno to the Črno Bay;

4.4.2.7. The Crikvenica branch office headquartered in Crikvenica, for the area from the Zamlat Bay in the Tihi Channel to Cape Tokal;

4.4.2.8. The Krk branch office headquartered in Krk, for the area from Cape Manganel to the western cape of the Valunta Bay including the Islands of Plavnik and Kormati;

4.4.2.9. The Punat branch office headquartered in Punat, for the area from the western cape of the Valunta Bay to Cape Bracol, including the islet Galun;

4.4.2.10. The branch office Cres headquartered in Cres, for the area of the northern part of the Island of Cres to Cape Kijac on the western side of the Island of Cres, and on the eastern side to Cape Sveti Duh to the north of the Koromačina Bay;

4.4.2.11. The Rab branch office headquartered in Rab, for the area of a part of the Island of Rab, which borders with the Lopar branch office, including the Islands of Dolin, Dolfin and Laganj;

4.4.2.12. The Mali Lošinj branch office headquartered in Mali Lošinj, for the area of the southern part of the Island of Cres from the border of the Nerezine branch office, an area of the southern part of the Island of Lošinj with the Island of Zeča, Visoki, Ilovik, Orjuč Veli, Orjuč Mali, Oruda and the Palacol cliffs;

4.4.2.13. The Omišalj branch office headquartered in Omišalj, for the area from the Slivanjska Bay to Cape Čuf on the western coast of Krk;

4.4.2.14. The Novi Vinodolski branch office headquartered in Novi Vinodolski, for the area from Cape Tokal to the northern cape of the Bunica Bay;

4.4.2.15. The Baška branch office headquartered in Baška, for the area from Cape Bracol to the Butinj Bay, including the Island of Prvić and the Islet Zec;

4.4.2.16. The Šilo branch office headquartered in Šilo, for the area from Butinj Bay to the Slivanjska Bay;

4.4.2.17. The Mošćenička Draga branch office headquartered in Mošćenička Draga, for the area from the Stupova Bay to Cape Cezar;

4.4.2.18. The Kraljevica branch office headquartered in Kraljevica, for the area from the Črno Bay in the Bay of Bakar to the Zamlat Bay in the Tihi Channel;

4.4.2.19. The Malinska branch office headquartered in Malinska, for the area from Cape Čuf to Cape Manganel;

4.4.2.20. The Susak branch office headquartered in Susak, for the area of the Island of Susak and the islets Srakane Vele and Srakane Male;

4.4.2.21. The Nerezine branch office headquartered in Nerezine, for the area that borders with the branch office Cres, the islets Čutin Veli and Čutin Mali, the islet Trstenik, the Lošinj Channel, the Islet Osir Mali, and the northern part of the Island of Lošinj from Cape Osor to the Tomožine Bay

4.4.2.22. The Lopar branch office headquartered in Lopar, for the area that includes the north-western part of the Island of Rab that borders with the area of the Rab branch office the and islands Goli and Grgur;

4.4.2.23. The Unije branch office headquartered in Unije, for the area of the Island of Unije.

The area of the Port Harbourmaster's Office Rijeka proper shall include the area that borders with the areas of the Bakar branch office and the Opatija branch office.

4.4.3. Port Harbourmaster's Office Senj headquartered in Senj

#### **Article 68**

In the Port Harbourmaster's Office Senj, the following departments shall be established:

4.4.3.1. Department for Vessel Traffic Management and Control and Search and Rescue Activities

4.4.3.2. Department for Inspection Activities

4.4.3.3. Department for Legal Affairs

The Department for Legal Affairs of the Port Harbourmaster's Office Senj shall carry out and the activities of the Department for Administrative Affairs referred to in Article 78 of this Decree.

The Port Harbourmaster's Office Senj shall have the following branch offices outside of its head office:

4.4.3.4. The Sveti Juraj branch office headquartered in Sveti Juraj, for the area from the centre of the Spasovac Bay to Cape Biluć to the south;

4.4.3.5. The Jablanac branch office headquartered in Jablanac, for the area from Cape Biluć to the southern Cape of Koromačina Bay;

4.4.3.6. The Karlobag branch office headquartered in Karlobag, for the area from the southern cape of the Koromačina Bay to the centre of the Mandalina Bay;

4.4.3.7. The Novalja branch office headquartered in Novalja, for the area of the north-western part of the Island of Pag, from the southern border of the Town of Gajac

between the capes Straško and Crna, and on the north-eastern side, starting from the northern of the Katarelac Bay, and the islands and islets Škrda, Veli Dolfin, Mali Dolfin and Veli Školj (Tonar).

The area of the Port Harbourmaster's Office Senj shall include the area from the northern cape of the Bunica Bay to the centre of the Spasovac Bay to the south.

4.4.4. Port Harbourmaster's Office Zadar headquartered in Zadar

#### **Article 69**

In the Port Harbourmaster's Office Zadar, the following departments shall be established:

4.4.4.1. Department for Vessel Traffic Management and Control and Search and Rescue Activities

4.4.4.2. Department for Inspection Activities

4.4.4.3. Department of Legal Affairs

4.4.4.4. Department for Administrative Affairs.

The Port Harbourmaster's Office Zadar shall have the following branch offices outside of its head office:

4.4.4.5. The Biograd n/M branch office headquartered in Biograd n/M shall include the area enclosed by: a line from Cape Krmčina along the centre of the Pašman Channel to the border with the area of the Preko branch office, to the southwest along the centre of the Srednji Channel to the centre of the line connecting the cliff Blitvica and the Island of Gangaro, along the centre of the line connecting the Island of Kornat and the Island of Murvenjak, to the northeast direction to the centre of the line connecting the Island of Murvenjak and the Island of Prišnjak, along the centre of the line connecting the Island of Vrgada and the Island of Arta and north to the lighthouse Artica to the Lučica Bay;

4.4.4.6. The Sali branch office headquartered in Sali shall include the enclosed by the south-eastern border of the Božava branch office, and to the northeast by the centre of the Iški channel, and from the centre of the line connecting Cape Parda – and the Island of Lavdara to the northeast to the centre of the Srednji channel, to the southeastward along the centre of the Island of Lavdara – and the Island of Kurba mala between the Islet Glamoč and the and the Island of Dugi Otok, along the centre of the channel to the Vela Proversa passage, then to the south to the lighthouse Sestrice, then vertically to the line of the internal waters and in the same direction to the border of the territorial sea;

4.4.4.7. The Preko branch office headquartered in Preko shall include the area enclosed to the northwest with the border of the Ist branch office, to the west by the border of the Božava branch office, and to the south by the border of the Sali branch office; to the northeast by the central line of the Zadar channel; to the southeast by the centre of the Mali Ždrelac passage to the with the Sali branch office;



4.4.4.8. The Pag branch office headquartered in Pag shall include the area from the centre of the Mandalina Bay on land to the centre of the Velebit Channel, where the border of the area turns northwest and follows the central line of the Velebit Channel and continues along the centre of the of Pag Gate and the Pag Bay to the northern edge of the Katarelac Bay, then along the mainland towards the southern border of the Town of Gajac, between the capes Straško and Crna to the southwest to the centre of the Maunski Channel, where the border continues along the centre of the Maunski Channel, turns to the southwest between the Islands of Škrda and Maun to the northern border of the Silba branch office;

4.4.4.9. The Starigrad Paklenica branch office headquartered in Starigrad shall include the area enclosed to the north-west by the border of the Port Harbourmaster's Office Senj, the border of the Pag branch office to the Ljubačka Gate, where the border follows the mainland coast to the south-east to the border with the Novigrad branch office;;

4.4.4.10. The Silba branch office headquartered in Silba shall include the area enclosed to the northeast and the northwest by a line that goes along the centre of the Pohlibski Channel to a point 3 miles north of the lighthouse Morovnik, along the centre of the line connecting Cape Radovan (Island of Ilovik) and the lighthouse Grujica, then perpendicularly to the line of internal waters and in the same direction to the border of the territorial sea; southeastward along the centre of the Vir Sea between the Island of Vir and Cape Plančić; along the centre of the channel between the Island of Olib – and the Island of Ist, along the centre of the Greben Island passage and in centre of the Premudska Gate, then perpendicularly to the line of the internal waters and in the same direction to the border of the territorial sea;

4.4.4.11. The Ist branch office headquartered in Ist shall include the area enclosed by the south-eastern and the south-western borders of the Silba branch office; the south-western border of the Privlaka branch office, the northwestern border of the Preko branch office and the northern border of the Božava branch office, which runs along the centre of the Maknara passage to the border of the internal waters and in the same direction to the border of the territorial sea;

4.4.4.12. The Novigrad branch office headquartered in Novigrad shall include the area enclosed to the northeast by the border of the Starigrad branch office, and to the north-west by the line connecting the Trstenica Bay and the centre of the Ljubačka Gate;

4.4.4.13 The Privlaka branch office headquartered in Privlaka shall include the area from the Ljubačka Gate along the centre of the Ljubački Bay, along the centre of the Stara Poveljana Bay, the centre of the passage between Cape Prutno and Cape Jasenovo and further to the northwest along the Nove Poveljane channel to the south-east border of the Silba branch office, along the northeast border of the Ist branch office to the south-east to Cape Sv. Petar on the Island of Ugljan, where the border of the area turns in the direction of the Dražnik Bay;

4.4.4.14. The Božava branch office headquartered in Božava shall include the area from the Ovča Bay on the Island of Dugi otok to the centre of the Rivanjski Channel, along the centre of the Rivanjski Channel to the south-eastern border of the Ist

branch office, and from the Ovča Bay in the direction to the border of the internal waters and in the same direction to the border of the territorial sea.

The area of the Port Harbourmaster's Office Zadar proper shall include the area bordering with the area of the Privlaka branch office, the Preko branch office and the Biograd n/M branch office.

#### 4.4.5. Port Harbourmaster's Office Šibenik headquartered in Šibenik

##### **Article 70**

In the Port Harbourmaster's Office Šibenik the following departments shall be established:

4.4.5.1. Department for Vessel Traffic Control and Management and Search and Rescue Activities

4.4.5.2. Department of Inspection Activities

4.4.5.3. Department of Legal Affairs

4.4.5.4. Department of Administrative Activities.

The Port Harbourmaster's Office Šibenik shall have the following branch offices outside of its headquarters:

4.4.5.5. The Murter branch office headquartered in Murter shall include the area enclosed to the west by the line of the Lučica Bay ashore (to the south of the Vransko Lake) and in the direction of 2700 including the islets Artice, and the eastern cape of the Island of Murvenjak, the centre of the Sitski Channel-Balabra-Gornja Aba – the centre of the Proversa Vela channel – the Island of Alba Vela, the eastern cape of Island of Sestrica mala, and perpendicularly to the border of the territorial sea, and to the east along the centre of the Splitski Kanal to the lighthouse Rat, and along a straight line to the centre of the Plitka Vala bay, then along the mainland and the line connecting the Island of Tužbina – Cape Opat – the connection line between the western cape of the Island of Škulj and south-eastern coast of the Ravni Žakan, and perpendicularly to the border of territorial sea;

4.4.5.6. The Tisno branch office headquartered in Tisno shall include the area enclosed to the west by the border of the Murter branch office, and to the east by the line from the north-western cape of the Sovlja Bay, along the centre of the line connecting the Mala Mare Cliff and the island of Dužac, along the centre between the islets Samograd and Rapošnjak, and then perpendicularly to the border of the territorial sea;

4.4.5.7. The Vodice branch office headquartered in Vodice shall include the area enclosed to the west by the border of the Tisno branch office, to the east from the Srim Bay, the line connecting the lighthouse Roženik and the Island of Lupac, then the eastern cape of the Island of Zmajan, and in the direction 1800 to the lighthouse Hrbošnjak, and perpendicularly to the line of the territorial sea;

4.4.5.8. The Primošten branch office headquartered in Primošten shall include the area enclosed to the west by Cape Oštrica in the direction 2250 up to the Island of

Lukovnjak, those perpendicularly to the line of the territorial sea; to the east by Cape Zečevo to the point 0.5 nautical miles to the east of the Island of Svilan, and perpendicularly to the line of the territorial sea;

4.4.5.9. The Rogoznica branch office headquartered in Rogoznica shall include the area enclosed to the north-west by the south-eastern border of the Primošten branch office, and to the south-east by the centre of the Sićenica Bay, and then perpendicularly to the border of the territorial sea.

The area of the Port Harbourmaster's Office Šibenik proper shall include the area enclosed by the areas of the Vodice and Primošten branch offices.

4.4.6. Port Harbourmaster's Office Split headquartered in Split

### **Article 71**

In the Port Harbourmaster's Office Split, the following departments shall be established:

4.4.6.1. The Department for Vessel Traffic Management and Control and Search and Rescue Activities

4.4.6.2. Department for Inspection Activities

4.4.6.3. Department for Legal Affairs

4.4.6.4. Department for Administrative Affairs.

The Port Harbourmaster's Office Split shall have branch offices outside of its head office:

4.4.6.5. The Trogir branch office headquartered in Trogir shall include the area enclosed to the north-west by the south-eastern border of the Rogoznica branch office, to the east of Cape Tašće – the western border of the Kašteli branch office, to the east of the Town of Arbanija along the meridian 16° 19' E to the centre of the Split channel, and southeastward along the centre of the part of the Splitski channel south of the Mlini shoal, along the centre of the Šoltanski channel and in the same direction perpendicularly to the border of the territorial sea;

4.4.6.6. The Makarska branch office headquartered in Makarska shall include the area enclosed to the southwest from the centre of the Vrulja Bay along the centre of the channel between Brač and the mainland, along the centre of the Hvar channel along the border of the Sućuraj branch office to the perpendicular line that goes along the centre of the Vodica bay (southeast from the Gradac Port);

4.4.6.7. The Milna branch office headquartered in Milna shall include the area enclosed to the north by the area of the Supetar branch office, to the west by the eastern border of the Rogač branch office, to the south by the borders of the Hvar and Stari Grad branch offices and to the east by the border of the Bol branch office;

4.4.6.8. The Supetar branch office headquartered in Supetar shall include the area enclosed to the east by the western border of the Sumartin branch office, to the north

by the Brač and Split Channel and to the eastern border of the Rogač branch office, and then along its border to the parallel of Cape Gomilica;

4.4.6.9. The Stari Grad branch office headquartered in Stari Grad shall include the area enclosed to the west by the border of the Hvar branch office, to the north by the centre of the Hvar channel, and to the east to the meridian that goes through the Cape Plani rat (on the the Island of Hvar);

4.4.6.10. The Jelsa branch office headquartered in Jelsa shall include the area enclosed to the west by the eastern border of the Hvar branch office and the Stari Grad branch office, to the north by the centre of the Hvar channel to the meridian that goes through the centre of Cape Zarače ( Pokrivenik Bay), to the east by the meridian that goes through the middle of Cape Zarače and from the Crvanj Bay (southern coast of the Island of Hvar) perpendicularly to the centre of the Korčula Channel;

4.4.6.11. The Vis branch office headquartered in Vis shall include the area enclosed to the west by the eastern border of the Komiža branch office, and to the east in by the centre of the Vis channel to the centre of the line connecting the Island of Greben and Cape Proizd, then to the centre of the line connecting the Island of Sušac and the Island of Ravnik and in the same direction to the border of the territorial sea;

4.4.6.12. The Hvar branch office headquartered in Hvar shall include the area enclosed to the north by a part of the border of the Rogač branch office, then along the centre of the Hvar Channel, the centre of the Stari Grad Bay to the Radonjić dol Bay, to the southwest by the border of the Vis branch office, and to the south by the centre of the Korčula channel, and to the east by the centre of the line connecting the Lukavica cliff on the Island of Šćedro to the Cape Nedija on the Island of Hvar;

4.4.6.13. The Omiš branch office headquartered in Omiš shall include the area enclosed to the east and to the south by the border of the Makarska, Sumartin and Supetar branch offices, and to the west by a line that goes from Cape Mutogras perpendicularly to the centre of the Brač channel;

4.4.6.14. The Rogač branch office headquartered in Rogač (Island of Šolta) shall include the area enclosed to the south-east by the border of the Trogir branch office, to the north by the centre of the Split channel, to the east by the centre of the Splitska Gate to the centre of the Hvar channel, and then westward to the border of the territorial sea;

4.4.6.15. The Sumartin branch office headquartered in Sumartin shall include the area enclosed to the east by the border of the Makarska branch office, to the south by the border of the Jelsa and the Sućuraj branch offices, to the north by the centre of the Brač channel to the meridian that goes through the eastern cape of the Veselje Bay, and to the west by the meridian that goes through Cape Gališnjak (southern coast of the Island of Brač);

4.4.6.16. The Bol branch office headquartered in Bol shall include the area enclosed to the east by the meridian that goes through Cape Gališnjak, to the south by the centre of the Hvar Channel and to the west by the meridian that goes through the Dračeva Bay (southern coast of the Island of Brač);

4.4.6.17. The Sućuraj branch office headquartered in Sućuraj shall include the area enclosed to the west by the border of the Jelsa branch office, and to the north by the centre of the Hvar channel, along the centre of the Sućuraj – Drvenik passage, to the south in by the centre of the Korčula and Neretva channel;

4.4.6.18. The Komiža branch office headquartered in Komiža shall include the enclosed by the meridian that goes through the islet Kamik, to the north by the border of the Rogač branch office, and to the south by the meridian that goes from the western cape of the Stiniva bay southwards to the border of the territorial sea, including the following islands: Biševo, Svetac, Jabuka, Palagruža and the area of the adjoining territorial waters;

4.4.6.19. The Kašteli branch office headquartered in Kaštel Gomilica shall include the area enclosed to the west by the meridian that goes through Cape Tašće – the eastern border of the Trogir branch office, to the east by the meridian that goes through the western part of the factory Sv. Kajo (in Solin), and to the south by the line Cape Tašće – cliff Galija – shoal Šilo – western part of the factory Sv. Kajo.

The area of the Port Harbourmaster's Office Split proper shall include the area enclosed to the west by the Trogir branch office, to the south by the Rogač and Supetar branch offices, to the north by the Kašteli branch office, and to the east by the Omiš branch office.

4.4.7. Port Harbourmaster's Office Ploče headquartered in Ploče

## **Article 72**

In the Port Harbourmaster's Office Ploče, the following departments shall be established:

4.4.7.1. Department for Vessel Traffic Management and Control and Search and Rescue Activities

4.4.7.2. Department for Inspection Activities

4.4.7.3. Department of Legal Affairs

4.4.7.4. Department of Administrative Activities..

The Port Harbourmaster's Office Ploče shall have the following branch office outside of its head office::

4.4.7.5. The Metković branch office headquartered in Metković shall include the from the Island of Osinj to the line that goes along the centre of Malo more to the entrance to the Klek Neum bay (border with Bosnia and Herzegovina), and the River of Neretva from Opuzen upstream to the border with Bosnia and Herzegovina.

The area of the Harbourmaster's Office Ploče proper shall include the area enclosed to the south-east border of the Metković branch office, and to the south along the centre of the Neretva Channel, to the northwest by the border of the Makarska branch office, and the lower course of the Neretva River downstream from the border of the Metković branch office.

#### 4.4.8. Port Harbourmaster's Office Dubrovnik headquartered in Dubrovnik

##### **Article 73**

In the Port Harbourmaster's Office Dubrovnik, the following departments shall be established:

4.4.8.1. Department for Vessel Traffic Management and Control and Search and Rescue Activities

4.4.8.2. Department for Inspection Activities

4.4.8.3. Department for Legal Affairs

4.4.8.4. Department for Administrative Affairs

The Port Harbourmaster's Office Dubrovnik shall have the following branch offices outside of its head office:

4.4.8.5. The Orebić branch office headquartered in Orebić shall include the area of the southern side of the Pelješac Peninsula from the border of the Trstenik branch office, from the meridian that goes through the Prerilučica Bay – south of the Town of Podstup, 1 nautical mile from the coast, the area to the west along the centre of the Trstenica Bay, i.e. between the Island of Sestrice and the mainland, further westward along the centre of the channel between the Island of Stupe and the mainland, along the centre of the Pelješki channel, the centre of the line connecting Cape Osičac (on Pelješac) and Vaja Nay (on the Island of Korčula) to the meridian that goes through the Rasoha Bay (on the Island of Korčula), on the northern side to the border with the Sućuraj branch office, i.e. along the centre of the Neretva channel eastwards to the meridian that goes through the Jelinska Bay (westward from the Town of Duba), i.e. the border of the Trpanj branch office;

4.4.8.6. The Korčula branch office headquartered in Korčula shall include the area enclosed to the west by the border of the Vela Luka branch office, to the north by the border of the Orebić branch office, and on the southern side of Pelješac from the border of the Orebić branch office to the centre of the line connecting Cape Ražnjić and Cape Goli and to the south along the centre of the Lastovski Channel;

4.4.8.7. The Vela Luka branch office headquartered in Vela Luka shall include the area enclosed to the north by the southern border of the Hvar and Jelsa branch offices, to the west by the eastern border of the Vis branch office, to the south by the centre of the Lastovski channel, and to the east by the meridian that goes through Cape Rišćanac on the southern side of the island and on the northern side of the island by the meridian that goes through the Rasoha Bay;

4.4.8.8. The Lastovo branch office headquartered in Ubli shall include the area enclosed to the north by the southern border of the Korčula branch office and Vela Luka branch office, to the east by the meridian that goes through the centre of the line connecting Cape Goli and Glavat to the border of the territorial waters, and to the south and west to the border of the territorial waters including the following islands: Sušac, Donji Školji, Rohovnjac and Glavat, as well as all islets in the area;

4.4.8.9. The Cavtat branch office headquartered in Cavtat shall include the area enclosed to the northwest by Cape Pelegrin, to the west by the Island of Bobara and in perpendicularity to the border of the territorial sea, and to the south-east by the Klačine Bay, Cape Oštro and perpendicularity to the border of the territorial sea;

4.4.8.10. The Slano branch office headquartered in Slano shall include the area enclosed to the west by the borders of the Ston and Sobra branch offices, to the south by the northern part of the Koločepski Channel with the islands Jakljan and Šipan, through the passage Veliki Vratnik seaward for 2 nautical miles, to the east by the Harbourmaster's Office Dubrovnik, along the centre of the Lopudski gate;

4.4.8.11. The Ston branch office headquartered in Ston shall include the area enclosed to the west by the borders of the Trpanj and Trstenik branch offices, to the north by the Metković branch office and the maritime zone of Bosnia and Herzegovina, and a vertical line to the point called Podimotica (Mali Ston channel), to the south-east by the Slano branch office, around the Cape Grbljava through the Veliki Vratnik passage on the south along the centre of the Mljetski Channel and the Sobra branch office;

4.4.8.12. The Trstenik branch office headquartered in Trstenik shall include the area enclosed to the west by the eastern border of the Korčula and Orebić branch offices, to the south by the centre of Mljetski Channel to the perpendicular line to Cape Ron (Pelješac);

4.4.8.13. The Sobra branch office headquartered in Sobra (Island of Mljet) shall include the area enclosed to the west by the border of the Korčula branch office and Ubli branch office, to the north by the border of the Trstenik branch office and Ston branch office, to the east by the centre of the passage between the Island Jakljanj and Cape Gruj, and then perpendicularity to the border of the territorial sea;

4.4.8.14. The Trpanj branch office headquartered in Trpanj shall include the area enclosed to the west by the border of the Orebić branch office, to the north by the border of the Sućuraj branch office and the Port Harbourmaster's Office Ploče, and to the east by the perpendicular line that goes from Cape Rad to the village Sreser and perpendicularity to the centre of Malo more;

4.4.8.15. The Gradska Luka branch office headquartered Stara gradska luka shall include the area around Cape Dane to the Cape Pelegrin including the Island of Lokrum and other bays in the area;

4.4.8.16. The Komolac branch office headquartered in Komolac shall include the area of the Town of Rijeka Dubrovačka from the confluence to the source enclosed to the south by Cape Kantafig, and to the north by Cape Lozica.

The area of the Harbourmaster's Office Dubrovnik proper headquartered in Dubrovnik shall include the area enclosed to the west by the Slano branch office and the Sobra branch office, and to the east by the border of the Cavtat branch office.

## **Article 74**

The Port harbourmaster's offices shall carry out vessel traffic services in inland seawaters and the territorial sea of the Republic of Croatia, search and rescue

activities in accordance with the National plan of search and rescue of human lives at sea, navigation safety inspection activities, inspections of the maritime domain, activities of registration and deregistration of vessels or maritime structures, keeping a register of vessels or maritime structures, activities of determining the seaworthiness of vessels or maritime structures, registration and deregistration of boats, keeping a register of boats, gauging and technical inspections of boats, activities of issuing of seaman's discharge books and approvals for embarkation, activities of determining the professional competence of seafarers for occupational titles in the maritime sector, activities of registering and deregistering seafarers in the pension and health-care insurance system, issuing and keeping registers of issued authorisations for the performance of duties onboard ships, and other administrative, professional and technical activities regarding navigation safety in accordance with special acts and other regulations.

Department for Vessel Traffic Management and Control and Search and Rescue Activities

### **Article 75**

The Department of Vessel Traffic Management and Control and Search and Rescue Activities referred to in Articles 66 to 73 of this Decree shall carry out activities of direct vessel traffic services and piloting of vessels or maritime structures in the inland seawaters and territorial sea of the Republic of Croatia, carry out search and rescue activities in accordance with the National plan of search and rescue of human lives at sea, receive notifications of arrival and arrival reports of ships, ship's papers and books, and control these, carry out the reception and dispatch of vessels and monitor activities of the arrival and departure of vessels or maritime structures, the arrival and stay of foreign yachts and boats, issue permits for free traffic with the coast, and ship departure permits, keep records of the arrivals and departures of ships in ports in the area of the jurisdiction of the harbourmaster's office, monitor the loading/embarkation and unloading/disembarkation of cargo and passengers, monitor the maintenance of order in ports and maritime traffic, receive and verify reports of marine casualties and participate in the implementation of administrative investigations of marine casualties, monitor the navigation safety of foreign and domestic watercraft, approve the anchoring of ships in case of force majeure in areas not envisaged for anchoring, issue approvals for navigation in the territorial sea and inland seawaters to foreign yachts and boats, carry out examinations of Croatian boats, yachts and ships, carry out basic inspections of foreign ships, monitor documents and books of vessels and watercraft, verify ship's papers and books and documents of crew members, issue books of crew lists for Croatian ships based on the decision of the harbour-master, collect and process data on approvals issued to foreign yachts and boats, participate in activities regarding the protection of marine waters from pollution, and if necessary carry out on-site inquiries in cases of pollution of the sea and provide instructions to the concession holders in ports and in the maritime domain, register and verify the embarkation and disembarkation of seafarers, enter medical examinations in the seaman's discharge book, issue the approvals for sports and other activities at sea, carry out observations for the purposes of navigation safety and weather observations, keep statistical data of the vessel traffic, and transport of cargo and passengers, coordinate and monitor the operation of branch offices within the scope of activities of the Department, carry out navigation safety inspections, and carry out other activities of navigation safety,



protection of marine waters from ship-source pollution and maritime traffic in accordance with the provisions of the Maritime Code, the Maritime Domain and Seaports Act, the Act on the Security of Merchant Ships and International Ports and bylaws, as well as other domestic and international regulations.

Department of Inspection Activities

#### **Article 76**

The Department for Inspection Activities referred to in Articles 66 to 73 of this Decree shall carry out inspections of navigation safety, inspections of vessels or maritime structures, ports, navigational safety facilities, maintenance and marking of waterways, construction of facilities and/or execution of other spatial interventions in inland seawaters and the territorial sea of the Republic of Croatia, or on their coasts, as well as other inspection activities in accordance with the provisions of the Maritime Code, the Port Harbourmaster's Offices Act, the Maritime Domain and Seaports Act, the Act on Maritime Ship and Port Security, the Act on Liner Shipping and Seasonal Coastal Maritime Transport, the Act on the Gradual Phasing-Out of Single Hull Oil Tankers, the Ordinance on navigation safety inspection, the provisions of technical rules, as well as other domestic and international regulations. The Department shall carry out inspections of the security of ports open for domestic and international transport. The Department shall participate in the implementation of administrative investigations of marine casualties. It shall coordinate and monitor the operation of branch offices within the scope of activities of the Department.

Department of Legal Affairs

#### **Article 77**

The Department of Legal Affairs referred to in Articles 66 to 73 of this Decree shall carry out activities of registering and deregistering vessels or maritime structures, keeping a register and records of vessels or maritime structures and corresponding subsidiary ledgers, and the issuing of documents and books of vessels or maritime structures. The Department shall carry out activities of issuing seaman's discharge books and approvals for embarkation, keeping records on issued seaman's discharge books and approvals for embarkation; carry out activities of determining the professional competence of seafarers for the acquisition of professional titles in the maritime sector, as well as activities of determining the professional competence for the operation of boats and yachts. The Department shall issue certificates of competency, and keep records of the issued certificates. The Department shall carry out activities of registering and deregistering maritime agents, and keeping a register of maritime agents. The Department shall carry out activities related to the conducting of first-instance misdemeanour proceedings due to violations of navigation regulations, as well as activities of keeping records of misdemeanour proceedings due to the perpetration of maritime offences, carry out the implementation of regulations and bylaws from its scope of activities, and carry out other legal and expert activities in accordance with special acts and other regulations. It shall coordinate and monitor the work of the branch offices within the scope of activities of the Department.

Department for Administrative Activities

## **Article 78**

The Department for Administrative Activities referred to in Articles 66 and 67 Articles 69 to 73 of this Decree shall carry out activities of keeping records on the embarkation and disembarkation of Croatian seafarers on international voyages, carry out the registration and deregistration of Croatian seafarers on international voyages in the compulsory pension and health insurance system, issue certificates on the number of days spent in navigation. The Department shall carry out activities regarding labour-law issues of the personnel and staff of harbourmaster's offices and harbourmaster's branch offices, the maintenance of business premises, fleets, equipment and devices of harbourmaster's office and harbourmaster's branch offices. The Department shall carry out activities of procurement for the purposes of regular activities of the harbourmaster's office; it shall carry out administrative, accounting and financial activities. The Department shall carry out planning and development and IT activities for the needs of harbourmaster's offices and branch offices, and other administrative and technical activities in accordance with special regulations. It shall coordinate and monitor the operation of harbourmaster's branch office within the scope of activities of the Department.

Branch Offices of Harbourmaster's Offices

## **Article 79**

The branch offices of harbourmaster's offices referred to in Articles 66 to 73 of this Decree shall monitor the implementation of acts and other regulations regulating navigation safety, the maintenance of order in the maritime domain, maintenance of order in ports, navigation, docking, berthing, unberthing and anchoring of ships, yachts and boats, keep a register of boats determine their seaworthiness, monitor the loading/embarkation and unloading/disembarkation of cargo and passengers, keep a book of the arrivals and departures of ships, register and verify the embarkation and disembarkation of seafarers, enter medical examinations in the seaman's discharge book, keep statistical data on vessel traffic, cargo and passengers, participate in the search and rescue activities, monitor the navigation of foreign yachts and boats, issue approvals for the navigation in the territorial sea and inland seawaters to foreign yachts and boats, collect and process data on approvals issued to foreign yachts and boats, carry out navigation safety inspections, monitor ship's papers and books of watercraft, receive and verify reports of marine casualties, participate in the implementation of administrative investigations of marine casualties, carry out inspections of Croatian of boats, yachts and ships and participate in activities of the protection of marine waters from pollution, and if necessary carry out on-site inquiries of marine pollution incidents and give instructions to the concession holders in ports and in the maritime domain, carry out weather observations and measurements for the needs of navigation safety, sanction perpetrators of maritime offences, verify diving registers and issue permits for individual dives, report to the harbourmaster's office determined dangers for navigation, changes on waterways, in ports or in another area of the maritime domain, and carry out other activities in accordance with special regulations.